

June Little

From: June Little
Sent: Thursday, December 18, 2008 7:23 AM
To: 'Lynne Skeirik (work)'; 'Lynne Skeirik (home)'; 'Tim Miller'; 'John & Marietta Mahoney'; 'Sharon & Keith Buchan'; 'pkochhar@comcast.net'; 'Rama'; 'Orion Simms'; 'Gillian Burch'; 'terry.riviezzo@comcast.net'; 'Stephen Hallett'; 'Erik Youngren'; 'Jyoti Vora'; 'Jen Steer'; 'Marsha O'Shaughnessy(home)'; 'Sue Carabott'; 'Kathy Strevel'; 'Kathleen Strevel'; 'nnomad@comcast.net'; 'Ron Bell'; 'Tsaliba@mindspring.com'; 'Jean Shula'; 'Mark McKelligan'; 'Stephen&Susan Morrison'; 'J.DeJohn'; 'Richard Ferraro'; 'Simmons Marsha K'; 'patricia metropolis'; 'contact.sri24@gmail.com'; 'aimooaimoo@aol.com'; R Berger
Subject: Board Meeting Minutes

All:

Please find below the Minutes of the BRV Board of Directors December 10, 2008 Meeting as prepared by your Secretary, Ron Bell (thanks, Ron).

The meeting began at approximately 7:00 p.m. at Kathy Strevel's Unit.
The following Board members were also present:

Ron Bell
Terry Riviezzo
Jean Shula

1. Election of Officers.

Kathy Strevel, President
Terry Riviezzo, Treasurer
Ron Bell, Secretary

2. Future Meetings.

Meetings (open to all Unit Owners) will be held at least quarterly on the first Tuesday of the particular month, i.e., March 3, 2009, June 2, 2009, and September 1, 2009. There will also be a budget review in October 2009 and an Annual Meeting in November 2009.

3. Deck Railings.

One deck railing accidentally detached at a Phase I Unit. CP Management should check all deck railings for safety.

4. Removing Gutters.

The experiment of removing gutters at Jean Shula's Unit revealed that water is damaging the second floor balcony railing and the patio bricks. Result show that the gutters must be replaced.

5. Cleaning Windows.

Caution is in order when cleaning fold down windows as occasionally the top portion of the window may swing down suddenly and unexpectedly strike the person cleaning the bottom portion of the window.

6. Spare Key.

Everyone should be reminded to hide a spare key in a location outside of the Unit or in the garage in case of an inadvertent lock out.

7. 2009 Agenda.

- a. Review and rewrite BRV Rules and Regulations.
- b. Encourage more active Social Committee, e.g. a "progressive" dinner.
- c. Possible Newsletter to keep the Unit Owners informed.

8. Adjournment

The meeting adjourned at approximately 8:30 P.M.